



**Minutes of Pulham Market Parish Council Meeting held in the meeting room of the Memorial Hall, at 7.30 pm, Monday, 12 March 2018**

**Present:** - Cllr A Ford (Chair), Cllr M Newby (Vice Chair) Cllr S Hewitt, Cllr A Schwier and Cllr M Alexander, Cllr S Grint.

**District Councillor:-** Cllr C Hudson

**Parish Clerk:** - Mrs Clare Crane.

**Members of the Public-** 1

**2018/39**      To consider accepting apologies for absence.

**Resolved to accept apologies from Cllr S Pietrzak and Cllr G Hegarty due to work commitments.**

**2018/40**      To receive any declarations of personal or prejudicial interest from members on any item to be discussed.

No interests were declared.

**2018/41**      To consider any co options onto the Parish Council.

No co-options were considered.

**2018/42**      To receive reports on matters of interest to the parish from District and County Councillors.

**Resolved to suspend the meeting to allow Cllr C Hudson to provide a report to the members.**

- Thank you to everyone who went above and beyond to help in the recent 'Beast from the East' snow storm to keep our roads clear.
- Due to the adverse weather some collections of refuse bins were missed but they are now back to the normal timetable.
- South Norfolk Council Precept was agreed with two funded projects that will be consulted on 1/Charging points for electric cars in our market towns 2/ Parking permits in our market towns.

Cllr Ford read Cllr Wilby's report-Appendix 1

Meeting re-opened

**2018/43**      To approve and sign the Minutes of the last meeting held on 12<sup>th</sup> February 2018.

**Resolved to approve the minutes as a true and correct record of the meeting.**

**2018/44**      Parishioner open forum.

**Resolved to suspend the meeting to allow members of the public the opportunity to inform the meeting.**

No comments.

Meeting re-opened

**2018/45**      The Clerk to provide the members with information on any matters arising from the minutes of the last meeting.

The Clerk confirmed the following;

- Correspondence sent to NCC Highways team advising that the Parish Council are in receipt of the copied-in letter that had been sent to NCC Highways Team and the County Councillor and asked to be kept informed of the outcomes of the request.
- Defibrillator training will take place on Tuesday 27th March 2018 starting at 7pm in the Brewhouse with a short presentation on the new Emergency Plan.
- Correspondence sent to residents to ask them to trim hedges back that obscure footpaths and walkways.
- Cllr Ford & Cllr Newby had approved the payments.
- Correspondence had been sent responding to car parking bay lines.
- Correspondence had been sent to the resident regarding the village yard sale.
- Dropped drain on Tivetshall Road opposite the entrance to Gray's Lane had been reported to NCC urgently. ENQ ENQ900128017
- BG policy, charges and regulations had been recirculated to all Councillors.
- Diary completed.
- List of defects to the NCC Rangers Team had been sent.
- Flooding concerns have been highlighted to NCC Highways Team.
- *ACRE confirmed that the vesting of the land with the Charity Commission does not affect the Parish Council's ownership of the land, liaising with PMMH Management committee to move this forward.*
- *Contacted other Parish Councils and will now be organising GDPR Training asap.*
- *Mr A Bell confirmed verbally to the Clerk that he had visited the bank and was waiting on their further instruction. The Clerk will pursue further.*
- *Contacted NCC Highways team to ask if they would not weed kill around the signs, waiting for a response on this matter.*
- *The Clerk confirmed that due to adverse weather she had not contacted the resident regarding the meeting with the Burial Ground committee to confirm the work that will be undertaken by the Parish Council on their boundary side of the hedge. This will be completed prior to the next meeting. A record of the meeting will be made at the April meeting.*
- *A request for quotes for all the village benches redecoration has been sent to Mr J Brown- awaiting a response. Cllr Hegarty and Cllr Ford will make a decision upon the quote as per the delegated decision of the February meeting. A record of the decision will be made at the April meeting.*

**2018/46**      Members to consider new planning applications and vote for resolutions will be held and comments to be confirmed.

**Resolved to suspend the meeting to allow Cllr Hudson to inform the meeting of background information on both planning applications.**

Meeting re-opened.

- a. 2018/0112 Applicant: Mr T Harper - Norfolk Homes Ltd Location: Land West Of The A140 Long Stratton Norfolk Proposal: Hybrid Application on 45.2 hectares of land to the west of the A140 seeking outline planning permission for 387 no. dwellings and 1.5 hectares of Class B1 employment land, associated infrastructure and public open space. Together with application for full planning permission for a western relief road (including a roundabout access at the north to the A140 and a priority junction access to Swan Lane at the south) and with phase 1 housing consisting of 213 no. dwellings, associated infrastructure and public open space.

**Resolved to provide a neutral response with comments-Serious concerns about the impact of the additional traffic generated from the proposed development and in particular the increased volume of traffic connecting to the A140 via Swan Lane. It is essential that the new houses are supported by a new connection to the A140 and that a bypass in line with the overall proposal is built.**

b. 2018/0111 Applicant: Mr T Harper - Norfolk Land Ltd Location: Land East Of The A140 Long Stratton Norfolk Proposal: Hybrid Application on 109.7 hectares of land to the east of the A140 seeking outline planning permission for 1275 no. dwellings, 8 hectares of employment land for uses within Classes B1, B2 and B8 , 2 hectare primary school site, community facilities site, associated infrastructure and public open space. Together with application for full permission for a bypass including roundabouts and junctions.

**Resolved to provide a neutral response with comments-It is imperative that a bypass is built to support this proposed development.**

2018/47 Members to consider a response to the GNDP (Greater Norwich Development Plan) consultation.

**Resolved to suspend the meeting to allow Cllr Hudson to inform the meeting with background information.**

Meeting re-opened.

After a lengthy discussion it was agreed to respond to question 9 of section 4 – The Strategy of the Growth Options Document,

**Resolved to favour ‘Dispersal’ and provided comment that Pulham Market would be continuously reviewed but currently a growth rate of 10-15 houses before 2036 would be acceptable. Members asked for the site proposals with the planners’ summary from the key documents of the GNLP to be included within the recorded minutes.**

5.60. Pulham Market

**Settlement Summary**

The JCS classifies Pulham Market as a Service Village; it has a primary school, shop, post office and village hall. The main constraints to development are a conservation area densely populated by listed buildings, narrow village roads, the landscape setting of the village and some areas at risk of surface water flooding. It is likely that the water supply and sewerage infrastructure network, including the water recycling centre, would need to be upgraded to support growth.

Four sites have been proposed.

GNLP0407 is poorly related to the main part of the village, being located with a cluster of listed buildings well to the north. The road network is poor and the site is remote from services.

GNLP0166 is to the north of the village, along Colegate End Road. Constraints include the suitability of the local road network, areas at risk of surface water flooding, and impact on townscape.

GNLP0418 is a larger site, on Mill Lane and adjacent to GNLP0166, to the north of the village. Constraints include the suitability of the local road network.

**GNLP1024**

The site sits to the south of the village, adjacent to the recent housing allocation. Constraints are limited, but the site is adjacent to the conservation area.

To conclude, if Pulham Market is identified for growth, the least constrained sites for additional housing are GNLP1024, and possibly GNLP0418.

Reference	Title	First Name	Last Name	Organisation	Address	Area (ha)	
GNLP0166	Mr	Martin	Howe	Peter Codling Architects	Gosmore, west of Colegate End Road	0.6	Residential development. This may involve the demolition of the existing dwelling on site depending on final layout.
GNLP0407	Mr	Ivan	Alexander		Land north of Colegate End Road, Colegate End	0.91	Residential development of 6 to 10 dwellings. Propose that 50% of the site be dedicated to affordable housing and the remainder to market housing.
GNLP0418	Mrs	Amber	Slater	Brown & Co.	Land at Cook's Field, just north of Jocelyn Close	0.66	Residential development of around 30 dwellings, and potential improvements to the facilities for the recreation ground.
GNLP1024	Mr	Mark	Philpot	One Planning Consultants	Ladbrookes, Tattlepot Road	1.3	Residential development of at least 20 dwellings
<b>Housing Commitment Sites (At 1 April 2017, 5 or more units only)</b>							
<b>Address</b>			<b>Planning Permission Ref.</b>		<b>Allocation ref.</b>		<b>Remaining Dwellings at 1 April 2017</b>
Sycamore Farm, Tattlepot Lane			2015/2491		PUL 1 (South Norfolk Site Specific Allocations & Policies Document)		10
<b>GVA Greater Norwich Employment Land Assessment Sites</b>							
<b>Address</b>			<b>GVA Reference</b>		<b>Dominant Use Class</b>		<b>Existing or Allocation?</b>
N/A							

**2018/48** Members to consider the presented reports for the expenditure of Highways Grant funding.

**It was resolved that the £1000 Highways grant funding would be used towards the patching of the village car park subject to NCC Highways department and Cllr Wilby's approval.**

Action: The Clerk

**2018/49** Members to discuss and consider the updating of the Parish Council website and the use of Social Media.

**Resolved for a Parish Council Facebook page to be activated on a trial basis and for the preliminary designing and building of a new website. Both to be reviewed at the April meeting.**

Action: The Clerk

**2018/50** Members to consider any maintenance requirements around the village including, the Pavilion, the Playing field, Lighting, Burial Ground and to receive the recent SAM2 report.

It was duly noted that the SAM2 results were included onto the village website.

**Resolved that R Bunn Electrical will fit a new RCBO fuse board in the pavilion with the new mains tails upgraded to withstand 100a, new 16mm earth and full 17<sup>th</sup> part p certified at a cost of £400.**

Action: The Clerk

**2018/51** To receive the February-March 2018 finances and consider the payments presented for ratification.

**Resolved to approve the statement of accounts.**

**Resolved to approve payments, Cllr A Ford and Cllr M Newby– appendix 2.**

Action: Cllr Newby and Cllr Ford

**2018/52** Members to ratify the internal auditor for the end of year finances 2017-2018.

**Resolved to appoint Mrs Daphne Howlett at Rockland St Mary to internally audit the end of year accounts.**

Action: The Clerk

**2018/53**      Members to note correspondence received and consider requests where necessary.

• Redenhall with Harleston Town Council grant request for car parking in Harleston-Resolved that a grant would not be considered according to the grant awarding policy and the ongoing maintenance costs of the village car park.

Action: The Clerk

• Harleston Future Team grant request for a A HARE FOR HARLESTON-Resolved that a grant would not be considered according to the grant awarding policy.

Action: The Clerk

**2018/54**      Members to confirm the details for inclusion in the diary.

**Resolved to include;**

- **During the ‘Beast from the East’ Snow – Community Spirit and thank-you’s.**
- **Consultation questionnaire asking for your views on Norfolk County Council’s plan to improve Hempnall Cross Roads at [www.norfolk.gov.uk/hempnallcrossroads](http://www.norfolk.gov.uk/hempnallcrossroads)**
- **Village Litter pick 29<sup>th</sup> April 2018 at 10am**
- **Happy Easter**
- **Revised date of the Parish Council April meeting.**

Action: The Clerk

**2018/55**      Members to consider a change of date (proposed date of the 16<sup>th</sup> April 2018) or substitute Clerk (for the existing date 9<sup>th</sup> April) for the April meeting and provide the Clerk with items for the next agenda.

**Resolved that the meeting will be delayed by one week and will now take place on the 16<sup>th</sup> April 2018 at 7.30pm.**

**Resolved to include;**

- Social Media update.
- Village benches report

Action: The Clerk

Meeting closed 22.00

## **Appendix 1 – Cllr Wilby's report.**

I begin my report with a massive thank you to everyone that helped out with the cold snowy conditions that hit all of Norfolk in early March. Especially thanks to all of the local farmers that helped with Snow Clearance on our roads. (I know Clayton was very much involved with this) Also thanks to all local volunteers that used our grit bins that are placed around our towns and villages, we have over 1,800 across the county. Thanks to our highways teams across the county that worked around the clock working with other agencies to keep our roads clear and us all safe. Thankfully the snow did not last too long but what it showed here in Norfolk that everyone worked together and looked out for one another.

Thousands of primary school children across the county will be learning valuable safety skills and advice at interactive workshops this year thanks to a project led by Norfolk Fire & Rescue Service. Crucial Crew is a multi-agency project which has been running in Norfolk for more than a decade and welcomes year six (aged 10-11) pupils from schools across the county. It helps children stay safe at home, in the community and online and sessions are fun and interactive. As well as learning about fire safety in real-life scenarios, children also take part in short bitesize workshops. This years topics also includes warning about fire safety, household emergencies, sexting, seaside safety, healthy relationships, alcohol and drug awareness, road safety and first aid.

At long last a planning application has been submitted for a Long Stratton bypass which has been campaigned by local people for many years. Ahead of that is the new roundabout on the A140 to re-place the existing Hempnall crossroads which is one the most dangerous junctions in the county. Currently there is a public consultation on the plans for the roundabout asking local people and those that use this junction for their views, information, issues or concerns that may help us improve and finalise our plans. The consultation questionnaire can be found at [www.norfolk.gov.uk/hempnallcrossroads](http://www.norfolk.gov.uk/hempnallcrossroads)

### Norfolk Community Biodiversity Awards 2018

These awards are run by the Norfolk Biodiversity Partnership (NBP) to recognise the achievements of individuals and groups whose voluntary actions make a difference for wildlife and people. There are five award categories, Saving Species, Young People's Achievement, Churchyards and Cemeteries, Groups, Nature for Health and Wellbeing. To nominate please go to [www.smartsurvey.co.uk/s/CBANomination](http://www.smartsurvey.co.uk/s/CBANomination) or download a form at [www.norfolkbiodiversity.org](http://www.norfolkbiodiversity.org)

### South Norfolk Community Awards

Nominations are now open for the seventh annual South Norfolk Community Awards. There are eight categories and nominations will close on 29<sup>th</sup> April. These awards celebrate the valuable contribution volunteers make to South Norfolk. The awards will be hosted by BBC Radio Norfolk's Nick Conrad, and will coincide with the National Volunteers Week (June 1 -7<sup>th</sup> ) To nominate please call Emma Eltringham on 01508 533945

My next surgery will be at HIP on Saturday May 5<sup>th</sup> 10am  
[martin.wilby.cllr@norfolk.gov.uk](mailto:martin.wilby.cllr@norfolk.gov.uk) 01379 741504

## Appendix 2- March finances

PULHAM MARKET PARISH COUNCIL  
FINANCIAL STATEMENT FOR MARCH 2018

INCOME:	Amount	
Bierton & Woods	£65.00	Cremation Stone for the late K C Bushby
Rosedale Funeral Home	£160.00	Interment of Ashes for the late R J Quick
Bierton & Woods	£35.00	Inscipion change for the late R Clarke
HMRC	£393.23	VAT repayment 01/07/17 - 31/01/18
<b>TOTAL INCOME</b>	<b>£653.23</b>	

EXPENDITURE:	NET	VAT	GROSS	DETAILS
Clare Crane -Bacs	£611.48	£0.00	£ 611.48	Clerk's salary -(584.48 ) use of home as office (27.00)
Clare Crane -Bacs	£19.00	£0.00	£ 19.00	Expenses - (BT monthly 7/02/18-06/03/18 unlimited calls £9.50 & 7/03/18-06/04/18 unlimited calls £9.50)
Buildbase	£10.81	£2.16	£ 12.97	Metpost for the BG Noticeboard
TOP Garden Services	£60.00	£12.00	£ 72.00	Extra cemetary cut
E-ON	£17.46	£0.87	£ 18.33	St Lighting 01/02/2018 - 28/02/2018
CPRE	£36.00	£0.00	£ 36.00	Annual membership
<b>TOTAL EXPENDITURE</b>	<b>£754.75</b>	<b>£15.03</b>	<b>£769.78</b>	

BALANCES: (After presentation of above)	Unity Trust- Tailored Account	Unity Trust - Tailored Deposit Account	TOTAL AT BANK	NOTES
Brt Fwd previous month	£22,933.20	£15,306.55	£38,239.75	
income	£653.23			
TOTAL	£23,586.43			
Less Expend	-£769.78			
transfer				
Carry Fwd	£22,816.65	£15,306.55	£38,123.20	

£769.78 Not cleared as yet due to be paid 14/03/18  
-£260.00 Not cleared yet as paid in 9/03/18  
£74.20 Not cleared from January due to be paid end of Feb

£23,400.63	£15,306.55	£38,707.18	Held at the Bank REAL TIME
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C Crane  
Clerk to Parish Council  
12-Mar-18