



Pulham Market Parish Council

Sixmill Green, Colegate End Road, Pulham Market, Diss, Norfolk IP21 4XG
 Tel. 01379 608590 Email – clerk@pulham-market.co.uk
 Clerk : Mrs Clare Crane

Receipts & Payments Account For the Year Ended 31st March 2017

	12 Months	12 Months
	2016/2017	2015/2016
Income	£	£
Precept	23,562.00	22,440.00
SNC Grant Funding	1,541.00	2,157.00
Interest on Investments	29.43	79.53
CIL Payments	382.91	475.50
Donations	4,150.00	1,179.33
TPC 1/2 phone / Mileage	112.72	154.25
Burial Ground	2,390.00	2,380.00
Rentals	0.00	0.00
Parish Partnership	0.00	1,774.00
Sundry	40.00	11.86
Wayleaves	25.86	26.38
Adoptive waste recycling	200.00	200.00
VAT refunds	124.52	1,712.24
War Graves	0.00	14.00
Total	32,558.44	32,604.09
Expenditure		
Salary Parish Clerk	6,520.43	5,970.26
Internal Audit	40.00	38.00
	225.00	200.00
External Audit Fee		
Printing village diary	310.00	107.44
SNC Dog Bins	256.36	234.34
TT Jones Electricals Maintenance	116.65	114.80
Insurance	941.02	881.69
Stationery	57.61	205.17
NALC	193.69	204.09
Subscriptions/Memberships	229.00	174.00
Training	60.00	175.00
Mileage	75.88	41.47
Advertising & Publicity	0.00	0.00
Phone	413.53	308.47



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Internet / Office Home working	324.00	324.00
Bank charges	42.00	0.00
Hire of Hall	281.50	220.00
General village and Burial ground maintenance-Mr K Baines	1,228.86	1,121.17
Tree lopping	0.00	85.00
Section 137 payments	0.00	84.80
Community Car	586.51	586.52
Street Lighting Electricity	207.75	153.28
Pavilion Electricity	127.87	106.78
Street Lighting repairs	498.47	505.49
Replacement Lights	0.00	0.00
Playing field equipment	200.00	41.50
Tennis Court maintenance	350.00	0.00
Pavilion	120.00	0.00
Grass Cutting	4,366.50	4,260.00
Sam2	0.00	0.00
Misc	756.68	201.98
Picnic area and garden maintenance	940.80	0.00
Anglian Water	40.03	70.53
Buildbase/Materials	4.05	634.62
Vat on payments	2,029.04	1,873.44
Website	0.00	0.00
Rospa	80.50	74.00
Capital Project Defibrillator	62.00	585.00
Capital Project Village Garden	0.00	572.54
Capital Project Pavilion	0.00	752.21
Capital Project Tennis Court	0.00	325.83
Capital Project SAM 2	0.00	3,598.51
Capital Project Mem Hall Registration	1,520.15	0.00
Capital Project Railings and Picnic	0.00	2,741.67
Capital Project BG	12,074.01	1,896.25
Capital Project Playing Field	5,415.37	627.50
Total	40,695.26	30,097.35
Surplus/Loss	-8,136.82	2506.74
Unity Trust Account	14650.55	22797.68
Unity Trust Deposit Account	15297.07	15286.76
Total	29947.62	38084.44



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Balance Sheet as at 31st March 2017

Year Ended 31st March 2016		Year Ended 31st March 2017
	LONG TERM ASSETS	
NIL	Investments	NIL
<u>NIL</u>	Long Term Debts	<u>NIL</u>
NIL		NIL
	CURRENT ASSETS	
NIL	Stocks and Stores	NIL
NIL	Work in Progress	NIL
NIL	Debtors	NIL
NIL	Payments in Advance	NIL
NIL	VAT Recoverable	NIL
NIL	Temporary Lendings	NIL
<u>38084.44</u>	Cash in Hand	<u>29947.62</u>
<u>38084.44</u>	TOTAL ASSETS	<u>29947.62</u>
	CURRENT LIABILITIES	
NIL	Creditors	NIL
NIL	Temporary Loans	NIL
NIL	Receipts in Advance	NIL
NIL	Cash Overdrawn	NIL
<u>38084.44</u>	TOTAL ASSETS LESS	<u>29947.62</u>
	CURRENT LIABILITIES	
<u>NIL</u>	LONG TERM(PWLB)	<u>NIL</u>
38084.44	NET ASSETS	<u>29947.62</u>
	Represented by:-	
38084.44	GENERAL FUND	<u>29947.62</u>
NIL	PROVISIONS	NIL
NIL	Long Term Loan (PWLB)	NIL
	RESERVES	
<u>00,000.00</u>	Earmarked Funds	<u>00,000.00</u>
38084.44		<u>29947.62</u>

The above statement represents fairly the financial position of the authority as at 31 March 2017 and reflects its income and expenditure during the year.

Signed

Chairman
Date

Responsible Financial Officer
Date

AUDIT OPINION



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ACCOUNTS For the Year Ended 31st March 2017

Bank Reconciliation

Balance at Bank as at 31st March 2016:

Unity Trust Tailored Account	14650.55
Unity Trust Deposit Account	15297.07
	29947.62

Less: Unpresented cheques

cheque number:

NONE

The net balances reconcile to the Cash Book for the year as follows:

CASH BOOK

Opening Balance at 1st April 2016:	38084.44
Add: Receipts	+ 32558.44
Less: Payments	- <u>40695.26</u>
Closing balance per cash book as at 31 March 2017	29947.62

Prepared by:

RFO

Date:



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ACCOUNTS

Workings for Balance Sheet

1.	Debtors	NIL
2.	Payments In Advance	NIL
3.	Creditors	NIL
4.	Receipts in Advance	NIL



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ACCOUNTS For the Year Ended 31st March 2016 Supporting Statement Accounts

Leases

At 31st March 2017, the following Leases were in operation:

Lessor	Purpose	Annual Rent Payable	Year of Expiry
None			

Debts Outstanding

At 31st March 2017, debts of VAT of under **£2000** were outstanding and due to the Council. The ages of the debts were:

	NO.	Value
Less than 6 months old	1	Less than <u>£2000</u>

Tenancies

During the year the following tenancies were held:

Council as Landlord

Tenant	Property	Rent p.a.	Repairing/Non Repairing
None			

Council as Tenant - None

NONE

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of **£7.36** per head of electorate for the benefit of people in the area on activities and projects not specifically authorised by other powers.

The payments made were:

Payee	Nature of Payment	£
NIL	NIL	00.00
TOTAL		00.00



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Accounts For the Year Ended 31st March 2017 Supporting Statement

Agency Work

During the year the Council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Works	Amount
None		
	Advertising and Publicity inc printing of the village diary.	
	The following costs were incurred during the year:	310.00

Contingent Liabilities

There are no Contingent Liabilities. NIL

Pensions

For the year ended 31st March 2017 the Council's contributions equal 18.5% of the employee's superannuable pay as notified by Norfolk County Council Pension Fund, so as to provide adequately for known liabilities. There are no pensionable employees.

Approved by R.S. Bowie Hymans Robertson & Co. (Actuaries to the Pension Fund)

Capital Reserve

NIL

Earmarked Funds

NIL

Trust Funds

The Council does not administer any trust funds. NIL

Signed

Chairman

Responsible Financial Officer

Date



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COMPARISON OF ESTIMATES WITH ACTUAL RECEIPTS & PAYMENTS 2016/2017

Surplus Receipts Over Budget	32558.44
Plus Payments Over Budget	40695.26
Surplus	<u>-8136.82</u>
Balance in Reserves at beginning 2016/17	38084.44
Plus surplus at end 2016/17	<u>-8136.82</u>
<u>YEAR END BALANCE</u>	29947.62