



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulham-market.co.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.

On Monday 8th September 2025, commencing at 7.00pm

(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)

AGENDA

1. To consider accepting apologies for absence

Apologies have been received from Cllr Alexander

2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 14th July 2025.
4. To receive a report from the Chair.
 - a) To consider suggestions for applications for the Parish Partnership Scheme grant through Norfolk County Council.
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s
 - a) Falcon PH house correspondence and requests to be considered and decision if appropriate.

To receive reports and ratify further action if required

8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
9. To receive report on SAM data and report from the Community Speedwatch Group.
10. **Planning**
 - a) Council to ratify the following Planning consultations made under delegated powers during recess.
 - i. 2025/2023 - Lime Tree House Colegate End Road Pulham Market – Works to trees in conservation area. **Response made:** Council had no objection to this application.
 - ii. 2025/2060 - The Old Rectory, The Green Pulham – Works to TPO trees – **Response made:** Council had no objection to this application.
 - iii. 2025/2147 - Brooksyde Bank, Street Pulham Market – Demolition of existing single storey extension and construction of new single storey extension with hipped end dual-pitched roof. **Response made:** Council had no objection to this application.
 - iv. 2025/2151 – The Old Rectory, The Green, Pulham Market - Remove / repair entire roof structure. Replace existing roof light with conservation roof light. Re-instate sections of

- guttering. Repair Dormer windows. Repairs to chimney stacks and repoint. New Flue - **Response made:** Council had no objection to this application in principle.
- v. 2025/2439 - Burgeland Place 23 Mill Lane Pulham Market – Garage and carport - **Response made:** No objection providing the revised drawings meeting planning regulations.
- b) Council to note planning decisions received
 - i. 2025/1656 – Beaks Barn, Dunnings Lane, Pulham Market – Details of condition 3 compliance – Approved.
 - ii. 2025/1900 – 33 Mill Lane, Pulham Market – Installation of garden room to front. – Approved with conditions.

11. Finance & Governance

- a) Council to note the bank reconciliation to the 31st August 2025
- b) Council to note receipts since the last meeting – none received
- c) Council to ratify the payments made under delegated powers during recess.
- d) Council to approve the payments since those paid during recess.
- e) Council to note the Budget Monitoring Report to date.
- f) To ratify the amendments to the following policies and procedures: -
 - i. Burial Ground Regulations and Policy
 - ii. Burial Ground Charging Policy
 - iii. Burial Ground Application on Internment Form
 - iv. Burial Ground Application for internment of ashes form
 - v. Burial Ground Amend/Erect a Memorial Form
- g) Confidential Item - To approve a contractor of additional works to burial ground ***
- h) To note the outcome of the external audit report for 2024/25.
- i) To agree two Councillors to authorise payments for the next month.

12. Playing Field

- a) To agree to sell the spare goal posts at the playing field to International Talent FC for £300.
- b) Proposed removal of overhead electricity line at the Playing Field by UKPN. Agree to sign Wayleave Agreement to allow work to take place.

13. Correspondence

- a) Community Biodiversity Awards – for noting.
- b) South Norfolk Licensing – Statement of Policy review

14. Other Considerations

- c) To consider the application for the Pulham Market Carnival.
- d) Discuss and agree arrangements for the Christmas Tree on the Village Green 2025.
- e) Update on the streetlight not working at Springfield Walk
- f) To consider details for inclusion in the Parish Diary and Parish Magazine.
- g) The Clerk to provide and receive items for the next agenda.
 - i. Requirements for the new Assertion 10 for external audit for 2025/26

14. Date and time of the next meeting is 13th October at 07:00 pm.

15. To close the meeting.

Signed: W Alcock Date: 1st September 2025

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***