



# PULHAM MARKET PARISH COUNCIL

MRS LISA SHULVER PARISH CLERK, 59D HIGH ROAD, WORTWELL, HARLESTON. NORFOLK IP20 0HA Telephone 01986 788048

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**TO MEMBERS OF THE COUNCIL - You are hereby summoned to the  
Meeting of the Parish Council to be held at the Brewhouse, Pulham Market  
On Monday 9<sup>th</sup> January 2023, at 7.30pm.**

**(Members of the public and press wishing to join the meeting should contact the Clerk in advance as numbers may be limited to allow for social distancing.)**

## AGENDA

1. To consider accepting apologies for absence.
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of 12<sup>th</sup> December 2022
4. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
5. To receive reports on matters of interest to the parish from District and County Councillors.
6. Parishioner open forum-please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s (if required)
8. Planning working party to provide update and recommendations on each new planning application presented. Full council to consider and ratify comments and verdicts to each application.
9. To consider daytime parish meetings and confirm rescheduled meetings for bank holidays.
10. To consider appointment of Internal Auditor for 2021/22.
11. To review the Action Plan 2022/23
12. To consider appointment of working party vacancies: - Review services provided by grass cutting contractor (2 vacancies). Ensure compliance with Burial Ground regulations (1 vacancy). Monitor contractors (1 vacancy). Preparation of budget/precept report and ensure Parish Councils represent the views/interest of parishioners (1 vacancy on 2 working parties). Review insurance cover (1 vacancy). Review Asset Register (1 vacancy). Support

provision of SAM data (1 vacancy). Review policies (1 vacancy).  
Purchase/light a Christmas Tree (1 vacancy).

13. To review layout of burial ground/maintenance
14. Further review actual expenditure/budget 2022/23 and consider actions for budget 2023/24
15. To consider Precept Request for 2023/24 (if required)
16. To receive report on SAM data and to consider further actions to mitigate speeding through the village.
17. To received Beckvale Community Car final report (if available)
18. To receive the Financial Statements for January 2023 and agree councillor authorisation.
19. To ratify the details for inclusion in the diary &/ or Parish Magazine.
20. To confirm the date and time of the February Meeting.
21. The Clerk to provide and receive items for the next agenda.
22. (If required) Exclusion of press and public as the business being considered would be prejudicial to the public interest because of its confidential nature in accordance with the Local Government Act 1972 Section 106.

**Signed: L Shulver**

**Date: 2<sup>nd</sup> January 2023**