



**Minutes of the Pulham Market Annual Parish Meeting  
Held in the Meeting Room, Memorial Hall, at 7.00 pm Monday 13<sup>th</sup> March 2023**

**Present-** S Hewitt, Cllr M Alexander, Cllr Ford, Cllr A Schwier, Cllr S Herschel-Shorland and Cllr S Pietrzak.  
Lisa Shulver (Parish Clerk)

Representatives from organisations;

- County Councillor Wilby
- District Councillors Hudson and Thompson
- Pulham Market Society

1 member of the public

**1. Apologies for absence.**

Apologies were received and reports sent from the Footpath Warden, Pulham Market Church and Youth Engagement Project. All reports received are available on the parish website. Apologies were received on behalf of the Carnival Committee: the carnival will take place on the 14<sup>th</sup> Sept 2024, detail will be available soon.

**2. Minutes of the last Annual Parish Meeting on March 13 2023.** It was agreed that the minutes were an accurate and true record of the meeting.

**3. To discuss matters arising from the minutes of the last meeting, for information only.**

There were no matters arising discussed.

**4. Presentation of Parish Council Accounts April 1, 2023 – March 31, 2024.**

The accounts have not yet been completed for 2023,24, completed records will be presented to Council at the meeting of 8/8/24 and then submitted for internal audit. A copy will be made available on the parish website. It is anticipated that the final accounts including the internal audit report, the annual governance and the financial statements will be presented for approval at the May meeting before submitting for external audit by PKF Littlejohn LLP. All approved copies will be available on the parish website and details for the dates for exercise of parishioner's rights will be made available following the May Meeting, with notice being displayed on the parish notice board and website. A copy of the accounts reports to date, with comparison to 2022/23 was provided and will be available on the parish website.



5. **Report from Parish Council Chairman.** Cllr S Hewitt presented his report. A copy will be included with the April Diary and will be available on the parish website
6. **Report from County Councillor** Cllr Wilby presented his report, a copy is available on the parish website.
7. **Report from District Councillor** District Cllrs Hudson and Thompson provided their reports, copies are available on the parish website.
8. **Reports from invited village organisations:**  
All reports received are available on the parish website.

Cllr Ford provided a report for Tenac, Fred Howard provided a report for the Pulham Society and Cllr Hudson provided a report on behalf of the Mens Shed.

**9. Public Forum**

The Parishioner present was attending to discuss a matter at the March meeting. No public forum was required.

Everyone was thanked for their contributions.

There being no further business, the meeting closed at 7.55 pm.