



**Minutes of the Pulham Market Annual Parish Meeting  
Held in the Meeting Room, Memorial Hall, at 7.00 pm Monday 14<sup>th</sup> April 2025**

**Present-** S Hewitt, Cllr M Alexander, Cllr Ford, Cllr A Schwier, Cllr S Herschel-Shorland, Cllr S Pietrzak, Cllr D Holland and Cllr T Wickins.  
Lisa Shulver (Parish Clerk)

Representatives from organisations;

- District Councillor Hudson
- Tenec Trust (Cllr Ford)
- Horticultural Society (Cllr Pietrzak)

**1. Apologies for absence.**

Apologies were received and reports sent from Pulham Market Church and Youth Engagement Project. All reports received are available on the parish website. Apologies were received on behalf of the School and Fred Howard.

**2. Minutes of the last Annual Parish Meeting on March 11 2024.** It was agreed that the minutes were an accurate and true record of the meeting.

**3. To discuss matters arising from the minutes of the last meeting, for information only.**

There were no matters arising discussed.

**4. Presentation of Parish Council Accounts April 1, 2024 – March 31, 2025.**

The un audited accounts have been completed for 2024/25, and will be presented at the April monthly meeting and then submitted for internal audit. A copy will be made available on the parish website. It is anticipated that the final accounts including the internal audit report, the annual governance and the financial statements will be presented for approval at the May meeting before submitting for external audit by PKF Littlejohn LLP. All approved copies will be available on the parish website and details for the dates for exercise of parishioner's rights will be made available following the May Meeting, with notice being displayed on the parish notice board and website. Copies of the Parish Accounts and a comparison schedule for the last 2 years will be included with the APM reports on the parish website.

**5. Report from Parish Council Chairman.** Cllr S Hewitt presented his report. Copy with the APM reports on the parish website.



6. **Report from County Councillor** Cllr Wilby presented his report, a copy is available on the parish website.
7. **Report from District Councillor** District Cllr Thompson provided his report, copy is available on the parish website.  
Cllr Hudson will provide his report at the April Meeting.
8. **Reports from invited village organisations:**  
All reports received are available on the parish website.

Cllr Ford provided a report for Tenac; copy is available on the parish website, and Cllr Pietrzak provided a report on behalf of the Horticultural Society.

This year the horticultural society are celebrating 'showing'. There will be special events and t shirts printed to promote. Ken Adlard will be providing a talk on changing ways to manage land, with biodiversity in mind. The Society will be holding the annual summer plant show on The Green.

9. **Public Forum**  
No public forum was required.

Everyone was thanked for their contributions.

There being no further business, the meeting closed at 7.20 pm.