



PULHAM MARKET PARISH COUNCIL

Mrs L Shulver, 59D High Road, Wortwell, Harleston, Norfolk, IP20 0HA, Telephone 01986 788048

Pulham Market Parish Council Transparency Policy.

1. Transparency Policy

Overview

The following will be published on the parish website.

1. All items of expenditure for the proceeding financial year above £100, to include the date incurred, summary of purpose, amount and VAT that can-not be recovered.
2. End of year accounts for the proceeding financial year, to include an Accounting Statement accompanied by a Bank Reconciliation and an explanation of variances and any differences between 'balance carried forward' and 'total cash and short term investments'.
3. An Annual Governance Statement
4. An Internal Audit Report

Published Under Who Are We/Parish Councillors

5. A list of Councillors and their responsibilities

In Addition

6. An agenda will be published with at least 3 clear days before a parish meeting.
7. Draft Minutes and any supporting reports will be published within a month of a Council meeting.
8. A list of Public Land and Buildings, to include description, location, owner/custodian, date and cost of acquisition and present use, will be published available under the Model Publication Scheme.

This Policy was approved at a meeting of Pulham Market Parish Council on the. 12th February 2024

Signed

Cllr S Hewitt

**Chair of Pulham Market Parish Council
See the footer for the renewal date.**