



# PULHAM MARKET PARISH COUNCIL

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**TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.**

**On Monday 13th October 2025, commencing at 7.00pm**

**(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)**

## AGENDA

1. To consider accepting apologies for absence

Apologies have been received from Cllr Alexander

2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 8<sup>th</sup> September 2025.
4. To receive a report from the Chair.
  - a) Consider application for grant for Village Gateway Signs
  - b) Consider proposals for a bus shelter on Colegate End Road, Pulham Market
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s if any received.
  - a) Report of damage to footpath by Falcon PH.
8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
9. To receive report on SAM data and report from the Community Speedwatch Group. If received.
  - a) To consider and identify budget to upgrade the SAM unit to include Bluetooth data collection and remote data collection options.

## **10. Planning**

### **a) Planning application for consideration**

- I. 2025/2778 – 4 Colegate End Road, Pulham Market – Proposed two storey side and single storey rear extension.
  - II. 2025/2541 - 19 Hillcrest Court Ipswich Road Pulham Market Norfolk IP21 4YJ - Proposal: Replacement windows - Application Type: Listed Building Consent
  - III. 2025/3022 - Falkland House Colegate End Road Pulham Market - Proposal: Side Extension, replacement porch, new en-suites and replacement windows
  - IV. 2025/3023 - Falkland House Colegate End Road Pulham Market - Proposal: Side Extension, replacement porch, new en-suites and replacement windows – Application type: Listed building consent.
- b) Council to note planning decisions received
  - a) 2025/2147 – Brooksyde, Bank Street, Pulham Market – Demolition of existing single storey extension and construction of new single storey rear extension. – Approved with conditions.

- b) 2025/2439 – 23 Mill Lane, Pulham Market – Proposed garage and carport – Approved with conditions.

#### **11. Finance & Governance**

- a) Council to note the bank reconciliation to the 30<sup>th</sup> September 2025
- b) Council to note receipts since the last meeting
- c) Council to approve payments since the last meeting.
- d) Council to note the Budget Monitoring Report to date.
- e) To agree two Councillors to authorise payments for the next month.
- f) Requirements for and decisions required for the new Assertion 10 for external audit for 2025/26
  - i. To decide on the most appropriate option to be compliant for the domain name of .gov.uk for email and website.
  - ii. To adopt the revised IT Policy at presented.

#### **12. Playing Field**

- a) Receive report from Councillors who attended the meeting with UKPN at the playing field on the 30<sup>th</sup> September.

Proposed removal of overhead electricity line at the Playing Field by UKPN. Agree to sign Wayleave Agreement to allow work to take place.

- b) Review of fees for Tasburgh Football Club for 2025.

#### **13. Car Park**

- a) To consider next steps regarding the planters on the car park.
- b) To agree a rota for car park inspections.

#### **14. Correspondence**

- a) Unity Trust interest rates – for information and noting.
- b) Flooding survey – to note and contribute if appropriate
- c) Passenger First Network – for noting.

#### **15. Other Considerations**

- d) To consider details for inclusion in the Parish Diary and Parish Magazine.
- e) The Clerk to provide and receive items for the next agenda.

**16.** Date and time of the next meeting is 10<sup>th</sup> November at 07:00 pm.

**17.** To close the meeting.

**Signed: W Alcock      Date: 7<sup>th</sup> October 2025**